

Jo-Carroll Depot LRA Board of Directors
18901 B Street
Savanna Depot Business, Industry & Technology Park
Savanna, IL 61074

**3:00 p.m., Wednesday, February 6th,
2024**

JCDLRA Board Room

Zoom Meeting
<https://us02web.zoom.us/j/5791926975>
Meeting ID: 579 192 6975

- 1. Call to Order** – Chairman Steve Keeffer called the February 6th, 2024 Board of Directors meeting to order at 3:01 pm.
- 2. Roll Call** – was answered as follows: Present – Don Crawford, Ron Smith, Susan Jacobs, Kevin Reibel, Bill Robinson, Bill Wright. Bill McFadden attended via Zoom.

Steve Keeffer did not attend the meeting.

Staff present: Mara Roche, Rob Davies

Others present: Amiee Martelle (Riverport Railroad), Max Purchis (Property Owner), Ed Britton (USFWS), Linda Balcom (Balcom Environmental), Dave Albee (former UMRIPD legal counsel).

Attorney Phil Jensen attended via Zoom.

- 3. Pledge of Allegiance** was recited.
- 4. Agenda Additions** – None.
- 5. Approval of Meeting Minutes** – Draft meeting minutes of the January 24 meeting minutes were presented for review.

Bill Wright made a motion to approve the minutes. Ron Smith

seconded. Motion passed unanimously by voice vote.

6. Old Business

7. Grant Update – Ms. Roche noted that the only update was that a contract had been signed with Balcom Environmental and that a draft contract with Kutak Rock had been provided to the LRA for review.

The grant specialist position will be readvertised, if need be a special meeting will be held if there are any responses.

Ms. Roche noted that she had submitted a reimbursement request to the value of \$30 917.95.

Transition Update

None.

8. New Business

- A. Bills over \$2,500: Ms. Roche noted that – under the agreement with the UMRIPD - a bill would be paid on behalf of the Port Authority to WSP. That bill payment to the value \$26,196.23 had been approved by the port board at their last board meeting. The UMRIPD will reimburse the LRA once they are reimbursed by IDOT.

Staff Reports

9. Executive Director:

Report/issues updates –

None.

A. Correspondence –

None.

- B. Property transfers – No updates, save that the Army is working on getting Parcel 8 transferred. Discussion followed about contamination at the old fire station property.
- C. Employment report – Stable at 56.
- D. Water & Sewer – None.
- E. Internship – None.
- F. Additional Update – None.
- G. Deputy Director – No update at this time.

Bookkeeping

Bank Account Balances – As of January 31st total cash on hand: \$186,853.79.

A CD would become due on April 28th, to the value of \$14,408.

Army rent of ~ \$80,000 is still due.

- a. Cash flow – Cash flow for the month of January: Income: \$42,875.22.
Expenses \$31,460.42 for a monthly gain of **\$11,414.80**.
- b. Budget - Year to Date: Income \$45,611.08
Expenses \$58,163.20

Deficit of **\$12,553.12**

- c. Water/Sewer Income and Expenses:

January Income: \$258.54

January Expenses: \$3,542.57

Deficit of **\$3,284.03**

Year-to-date

Income: \$403.10

Expenses: \$9,069.20

Deficit of **\$8,066.16**.

D. Outstanding Invoices – None.

E. Board of Directors Reports

1. Foreign Trade Zone #271 – Mr. Davies reported that he FTZ has a meeting coming up on 22/2/2024.
2. Enterprise Zone – None.
3. Other directors' reports – None.

F. Attorney's Report – Nothing to report.

G. Other New Business – Ms. Roche noted that she would be making changes to the water policy following the request from Depot and RV Park discussed at the last meeting. Discussion followed on the progress of that project.

Reports to the Board

A. Site Manager / BRAC Environmental Coordinator – No update, aside from a call with TetraTech on February 8th.

B. Tenants – Ms. Martelle noted that business is picking up and that the good weather may lead to them doing track work early this year.

C. UMRI Port District – No updates.

D. USFWS – Mr. Britten wanted to know what the name of the campground at the site was. He was informed that it was Depot RV Park.

E. Water/Sewer Operator Update – Mr. Schoenig gave an update on the status of the water pump scheduled for repair with Peerless Well & Pump, as well as the status of the pump infrastructure in general. He also updated the board on the request by Depot RV Park at the last weekend.

F. NWILED – Ms. Martelle noted that the first Build-It Grow It will take place at Riverport Railroad's office. She also noted other events, including the organization's annual dinner.

G. Guests – Ms. Martelle’s comments are reflected in the Tenants section above.

10. Public Comments – None.

11. Adjournment – **Bill Robinson made a motion to adjourn the meeting. Don Crawford seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:29 pm.