

Jo-Carroll Depot LRA Board of Directors  
18901 B Street  
Savanna Depot Business, Industry & Technology Park  
Savanna, IL 61074

**3:00 p.m., Wednesday, January 8th,  
2025**

**JCDLRA Board Room**

**Zoom Meeting**  
**<https://us02web.zoom.us/j/5791926975>**  
**Meeting ID: 579 192 6975**

1. **Call to Order** – Chairman Steve Keeffer called the January 8th, 2025 Board of Directors meeting to order at 3:00 pm.
2. **Roll Call** – was answered as follows: Present – Steve Keeffer, Ron Smith, Bill Wright, Kevin Reibel, Bill Robinson, and Susan Jacobs.

Staff present: Mara Roche, Rob Davies

Others present: Linda Balcom (Balcom Environmental), Amiee Martelle (Riverport Railroad) and Sara Renkes (Carroll County Engineer), Scott Sigman (IL Soybean Association) via Zoom.

Attorney Phil Jensen had a court commitment.

3. **Pledge of Allegiance** was recited.
4. **Agenda Additions** – None.
5. **Approval of Meeting Minutes** – Draft meeting minutes of the December meeting were presented for review.

**Kevin Reibel made a motion to approve the minutes. Susan Jacobs seconded. Motion passed unanimously by voice vote.**

6. **Old Business**

7. Grant Update – Ms. Roche noted that all consultant contracts have been finalized, and work is proceeding. The grant consultant will be working on a PIDP application for submission in April.
8. Transition Update – None.
9. New Business
  - A. Bills over \$2,500: None.

## **Staff Reports**

### **10. Executive Director:**

Report/issues updates – The Parcel 20 EIS scoping meeting will be held on January 16<sup>th</sup>. Ms. Balcom described the EIS process and what the process entails. Ms. Balcom noted that the LRA's identified reuse was for economic development. Discussion followed.

- A. Correspondence – None.
- B. Property transfers – None.
- C. Employment report – 68.
- D. Water & Sewer – None.
- E. Internship – None.
- F. Additional Update – None.
- G. Deputy Director – None.

## **Bookkeeping**

Bank Account Balances – As of December 30th total cash on hand: \$140,433.53. A CD will become due in March, 2025. A pay request for \$51 000 has been submitted to OLDCC.

- a. Cash flow – Cash flow for the month of December: Income: \$32,961.30  
Expenses \$37,172.60 for a monthly loss of **\$4,211.30**.
- b. Budget - Year to Date: Income \$552,522.45  
Expenses \$607,735.27  
Deficit of **\$55,212.82**
- c. Water/Sewer Income and Expenses:  
Expenses for December \$1 718.56  
Income for December \$1 551.24

Monthly deficit of **\$167.32**

D. Outstanding Invoices – There are still some outstanding water and sewer invoices. Discussion followed.

E. Board of Directors Reports

- 1. Foreign Trade Zone #271 – A meeting was held December 11<sup>th</sup>, with one coming up in February.
- 2. Enterprise Zone – None.
- 3. Other directors' reports – None.

F. Attorney's Report – None.

G. Other New Business – None.

**Reports to the Board**

- A. Site Manager / BRAC Environmental Coordinator – None.
- B. Tenants –Riverport Railroad noted that railcars have come into storage again. There are about 1 100 cars currently in storage. Capacity is 3 200.
- C. UMRI Port District – Mr. Keeffer provided an update on UMRIPD's progress, noting that a meeting was scheduled for January 9<sup>th</sup>.
- D. USFWS – None.

E. Water/Sewer Operator Update – Ms. Roche provided an update on Mr. Schoenig’s condition. She noted that Mr. Schoenig was under hospice care at home. Discussion followed.

F. Guests – Ms. Renkes asked about the best way to provide comment to the EIS scoping.

11. Public Comments – None.

12. Executive Session – None.

13. Adjournment – **Ms. Jacobs made a motion to adjourn the meeting. Mr. Wright seconded. The motion passed unanimously by voice vote.**

The meeting adjourned at 3:55 pm.